ORTHOPAEDIC SURGERY RESIDENCY
PROGRAM GUIDELINES
(Revised 7/2019)

Residency Program Personnel
♦ Chair                                      Scott Steinmann, MD
♦ Vice Chair                                 Channappa Chandra, MD
♦ Program Director                           Jeremy Bruce, MD
♦ Residency Program Coordinator              Donna Gibson
♦ Receptionist/Program Secretary             Renee Crouch
♦ Conference Coordinator / Librarian          Kim Davis

The Department and Chair’s/Vice Chair’s and Program Director’s academic offices are located in the Erlanger Medical Center Professional Office Building (POB), Suite B-202.

Call Schedule
The call responsibilities for the Department of Orthopaedic Surgery averages every sixth night for PGY2 – 5.

Residents not on call on a given day may leave after 4:30 PM, providing all required or expected duties have been completed.

Daily Schedule
Residents are responsible for patients on their respective services and must make rounds and see those patients prior to conferences and required surgery and clinic duties. Trauma checkout rounds occur at 6:30 am in the Orthopaedic Library, 2nd Floor, POB. Residents are required to attend weekly conferences.

Weekly Conference Schedule

<table>
<thead>
<tr>
<th>Conference</th>
<th>Frequency</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Grand Rounds</strong></td>
<td>Every Mon</td>
<td>7:00 AM – 8:00 AM</td>
<td>Pierce Conf Room</td>
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<tr>
<td><strong>Arthroplasty Curriculum</strong></td>
<td>Every 1st Tues, 3rd Fri</td>
<td>7:00 AM – 8:00 AM</td>
<td>Orthopaedic Library – 2nd Floor POB</td>
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<tr>
<td><strong>Pediatric Curriculum</strong></td>
<td>Every 2nd Tuesday</td>
<td>7:00 AM – 8:00 AM</td>
<td>Orthopaedic Library – 2nd Floor POB</td>
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<tr>
<td><strong>M &amp; M Conference</strong></td>
<td>Every 4th Tuesday</td>
<td>7:00 AM – 8:00 AM</td>
<td>WW2 UTCOM Conf Room</td>
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<tr>
<td><strong>Trauma Curriculum</strong></td>
<td>Every 1st Wed, 3rd Tues</td>
<td>7:00 AM – 8:00 AM</td>
<td>Orthopaedic Library – 2nd Floor POB</td>
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<tr>
<td><strong>Sports Medicine Curriculum</strong></td>
<td>Every 4th Wednesday (Even mos.), 2nd Thursday (odd mos.)</td>
<td>7:00 AM – 8:00 AM</td>
<td>Orthopaedic Library – 2nd Floor POB</td>
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<tr>
<td><strong>Hand Curriculum</strong></td>
<td>Every 2nd Wednesday</td>
<td>7:00 AM – 9:00 AM</td>
<td>Orthopaedic Library – 2nd Floor POB</td>
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<td><strong>Fracture Conference</strong></td>
<td>Every 3rd Wednesday</td>
<td>7:00 AM – 8:00 AM</td>
<td>Orthopaedic Library – 2nd Floor POB</td>
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<td><strong>Sports/Radiology Conference</strong></td>
<td>Every 4th Wednesday (odd mos.)</td>
<td>7:00 AM – 8:00 AM</td>
<td>Orthopaedic Library – 2nd Floor POB</td>
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<tr>
<td><strong>Spine Curriculum</strong></td>
<td>1st Friday</td>
<td>7:00 AM – 9:00 AM</td>
<td>Orthopaedic Library – 2nd Floor POB</td>
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<tr>
<td><strong>Foot &amp; Ankle Conference</strong></td>
<td>Every 4th Friday</td>
<td>7:00 AM – 8:00 AM</td>
<td>Orthopaedic Library – 2nd Floor POB</td>
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Basic Science / Misc. Conferences & labs
All other Thursdays  7:00 AM – 9:00 AM
Orthopaedic Library – 2nd Floor POB

Resident Case Presentations  Last Mondays  7:00 AM-8:00 AM
Pierce Conf Room

Journal Club  3rd Tuesday  6:00 PM dinner, 6:30 PM discussion
Chattanooga Golf & Country Club

Resident Operative Experience
This is important for program accreditation. Details about resident responsibilities in maintaining, coding, etc will be discussed as residents begin the program.

Vacation
Each resident is granted two weeks of vacation annually with specific dates requiring prior approval. One week may be taken in the first six months and the second week may be taken during the last six months. No vacation is allowed during the last week of June, first two weeks of July and week of OITE. Absences during Christmas / New Years weeks are decided by mutual consent NOT to exceed one week. PGY-4 and PGY-5 have one additional week of discretionary time, primarily to pursue practice or fellowship opportunities. Requests should be submitted to the chief residents on the appropriate forms and are maintained by the Residency Coordinator in her office.

Sick Leave
Residents may be paid sick time for up to 15 week days per year. If a resident is ill, he/she must notify the Chief Resident of the service which he/she is assigned to as soon as possible (preferably the night before), but no later than 7:45 AM in the morning of the illness. The resident should also contact the program coordinator’s office at extension 9202 by 9:00 AM that morning to report the illness as well.

Holidays
Orthopaedic Residents are typically granted the following holidays if practices are closed, except those with on-call duties:

- New Year’s Day
- Memorial Day
- Independence Day (July 4th)
- Labor Day
- Thanksgiving (2 days)
- Christmas Day

Educational Funds
Residents are granted conference leave as authorized by the Chair. Residents will be reimbursed for approved expenses at required conferences. Arrangements for conference attendance must be made according to the protocols of the Orthopaedic Department. A resident seeking approval to attend a conference should notify the program coordinator in order that the appropriate forms can be completed and submitted to the chair for approval. A copy of the conference brochure should also be submitted at that time. All travel is subject to the University of Tennessee policies and procedures. Original receipts are required and each individual should pay for his/her own travel and accommodations. Receipts must be submitted from the department to UT within 30 days of the conference. Also, since the institution requires that residents pass USMLE Step 3 before promoting to the PGY-3 level, we will reimburse the examination fee (one-time) as part of the education benefit.

Special Note about Book Purchases
The Department staff will assist residents with ordering educational books if desired. Books should be ordered and paid for in the resident’s name. The Department purchases an iPad for incoming residents. Books purchased by the Department will be in ebook form when available.

Research Activities
Each resident will design, implement and complete at least one research project during the residency, written in publishable form and submitted to and approved by the chairman of the research committee by December 31 of the PGY 5 year. Additionally, the research project will be presented at a Monday morning grand rounds conference beginning in January of the PGY 4 year. Residents will have four weeks of dedicated Research at PGY 2 and four weeks at PGY 4. Additional time for work on specific projects is to be determined by agreement with the rotation chief.

Residents are encouraged to submit an abstract for a research study or case study for the annual Resident Research Week.