

**ORTHOPAEDIC SURGERY RESIDENCY
PROGRAM GUIDELINES 2008-2009
(Revised 8/2008)**

Residency Program Personnel

◆ Chair	Thomas W. Currey, MD
◆ Residency Program Director, Orthopaedic Surgery	W. Michael Tew, MD
◆ Fellowship Program Director, Orthopaedic Trauma	Peter J. Nowotarski, MD
◆ Residency Program Coordinator	Donna Gibson
◆ Orthopaedic Physician Assistant	Janet Johnson, RN, OPA
◆ Director of Orthopaedic Research	Joe Rudd, PhD
◆ Director of Orthopaedic Arthroscopic Skills & Biomechanical Lab	Bain Ervin
◆ Orthopaedic Research Assistant	Elaine Pugh
◆ Program Secretary	Renee Crouch
◆ Conference Coordinator / Librarian	Misty Swafford

The Department and Chair's academic office is located in the Erlanger Medical Center Professional Office Building, Suite B-202.

Chief Residents

Terry Arrington, MD (pager 6411)
Garrick Cason, MD (pager 6404)
Matt Willis, MD (pager 6440)

Orthopaedic Trauma Fellow

Robert Crous, MD (pager 1662)

Call Schedule

The call responsibilities for the Department of Orthopaedic Surgery averages every sixth night for PGY2 & 3 and every fourth night during PGY4 & 5 when at the sponsoring institution.

Residents not on call on a given day may leave after 4:30 PM, providing all required or expected duties have been completed.

Daily Schedule

Residents are responsible for patients on their respective services and must make rounds and see those patients and be ready to operate at 8:00 AM. Residents are required to attend weekly conferences.

Weekly Conference Schedule

<i>Grand Rounds</i>	Monday	7:00 AM – 8:00 AM College of Medicine Conference Room – 6 th Floor
<i>Didactic Lectures/ Case Presentations</i>	Tuesday	7:00 AM – 8:00 AM Orthopaedic Library – 2 nd Floor POB
<i>Trauma</i>	Every 1 st & 3 rd Wednesday	7:00 AM – 8:00 AM Orthopaedic Library – 2 nd Floor POB
<i>Sports</i>	Every 2 nd , 4 th , & 5 th Wednesday	7:00 AM – 8:00 AM Orthopaedic Library – 2 nd Floor POB
<i>Hand Conference</i>	Every 3 rd Thursday	7:00 AM – 9:00 AM Orthopaedic Library – 2 nd Floor POB
<i>Spine Conference</i>	2 nd Thursday Every other mo.	7:00 AM – 9:00 AM Orthopaedic Library – 2 nd Floor POB
<i>Basic Science / Misc. Conference</i>	All other Thursday	7:00 AM – 9:00 AM Orthopaedic Library – 2 nd Floor POB

Resident Operative Experience

This is important for program accreditation. Details about resident responsibilities in maintaining, coding, etc will be discussed as residents begin the program.

Vacation

Each resident is granted two weeks vacation annually with specific dates requiring prior approval. One week may be taken in the first six months and the second week may be taken during the last six months. No vacation is allowed during the last week of June, first two weeks of July and week of OITE. Absences during Christmas / New Years weeks are decided by mutual consent **NOT** to exceed one week. PGY-4 and PGY-5 have one additional week of

discretionary time, primarily to pursue practice or fellowship opportunities. Requests should be submitted to the chief residents on the appropriate forms and are maintained by the Residency Coordinator in her office.

Sick Leave

Residents may be paid for up to 21 sick days per year. If a resident is ill, he must notify the Chief Resident of the service which he is assigned as soon as possible (preferably the night before), but no later than 7:45 AM in the morning of the illness. The resident should also contact the program coordinator's office at extension 9202 by 9:00 AM that morning to report the illness as well.

Holidays

Orthopaedic Residents are granted the following holidays except those with on-call duties:

- New Year's Day
- Memorial Day
- Independence Day (July 4th)
- Labor Day
- Thanksgiving (2 days)
- Christmas Day

Professional Development Reimbursement

Residents are granted conference leave as authorized by the Chair and/or the Program Director. Residents will be reimbursed for approved expenses. Arrangements for conference attendance must be made according to the protocols of the Orthopaedic Department. A resident seeking approval to attend a conference should notify the program coordinator in order that the appropriate forms can be completed and submitted to the Chair and/or Program Director for approval. A copy of the conference brochure should also be submitted at that time. All travel is subject to the University of Tennessee and hospital policies and procedures. Erlanger reimburses resident professional development expenses (e.g., conference and travel expenses, medical textbooks, etc.) up to a maximum of \$1,750 in accordance with UT Travel Guidelines and with original receipts. Original receipts must be submitted from the department within 30 days of the conference or purchase. Also, since the institution requires that residents pass USMLE Step 3 before promoting to the PGY-3 level, Erlanger will reimburse the examination fee (one-time) as part of the annual \$1,750 maximum. The Residency Coordinator prepares and submits an Erlanger check request to the University's Business Office for approval and processing through Erlanger. Receipts should denote that the order is complete, items received, and paid. Allow four weeks for processing. Unused educational reimbursement, including books, at the end of June cannot be carried over to the next year.

Research Activities

All residents are strongly encouraged to prepare a case report or research paper for presentation at the annual Research Week conducted in the spring of the year.

By the completion of the Orthopaedic Surgery Residency, each resident must have completed a research project and prepared it in journal submission format, and must present it at an Orthopaedic Surgery Grand Rounds.